

**EMPOWERMENT ACADEMY CHARTER SCHOOL**  
**Board of Trustees Regular Meeting**  
**Thursday, May 9, 2024, 7:30PM**  
**240 Ege Avenue**  
**Jersey City, New Jersey 07304**

**Minutes**

**A. Call to Order**

**B. Welcome**

**C. Roll Call**

**Present: M. Zaslower, L. Sobel, D. Kabiawu**

**Absent: T. Ogorzalek, T. Gallagher**

**Also in Attendance:**

**Bret Schundler, Acting Head Dean**

**Angela Thomas, Director of Curriculum**

**Richard Raschdorf, School Business Administrator**

**Robert Seetaram, Director of Operations**

**D. Approval of April 9,2024 Minutes**

Motion: M. Zaslower                      Seconded: D. Kabiawu

Approved: L. Sobel, M. Zaslower, D. Kabiawu

No: None

Absent: T. Gallagher, T. Ogorzalek

**E. Human Resources**

**Roll Call Vote: Items 1 - 5**

Motion: M. Zaslower                      Seconded: D. Kabiawu

Approved: M. Zaslower, President, L. Sobel, Vice –President, D. Kabiawu

No: None

Absent: T. Ogorzalek, T. Gallager, Treasurer

1. **24-05-09-01 Resolved**, The EA Board of Trustees approves the SY25 New Hires, effective per Start Date, noted on Appendix A, Schedule 1.
2. **24-05-09-02 Resolved**, The EA Board of Trustees approves of the SY25 Contract Renewals and Position Changes effective per Start Date, noted on Appendix A, Schedules 2 and 2A.
3. **24-05-09-03 Resolved**, The EA Board of Trustees approves the SY25 Staff Stipends, effective per Start Date, noted on Appendix A, Schedule 3.

4. **24-09-09-04 Resolved**, The EA Board of Trustees approves the SY25 Staff Salary Increases effective September 1, 2024, through June 30, 2025, per Appendix B.
5. **24-05-09-05 Resolved**, The EA Board of Trustees approves the following Resignations/Termination with the effective dates listed per Appendix A Schedule 4.

## **F. Policy**

### **Roll Call Vote: Items 1**

Motion: M. Zaslower      Seconded: D. Kabiawu

Approved: M. Zaslower, President, L. Sobel, Vice –President, D. Kabiawu

No: None

Absent: T. Ogorzalek, T. Gallagher, Treasurer

1. **24-05-09-06 Resolved**, The EA Board of Trustees affirms the following school policies:
  - a. Cost Allowability
  - b. Mandatory Disclosures
  - c. Travel
  - d. School Records & Reports
  - e. Conflicts of Interest
  - f. Debarred Vendors
  - g. Competitive Contracting
  - h. Standard Operating Procedures
  - i. Family Engagement Policy
  - j. Educational Stability Policy
  - k. Information Disclosure Opt-Out Policy

## **G. Business**

### **Roll Call Vote: Items 1 - 9**

Motion: M. Zaslower      Seconded: D. Kabiawu

Approved: M. Zaslower, President, L. Sobel, Vice –President, D. Kabiawu

No: None

Absent: T. Ogorzalek, T. Gallagher, Treasurer

1. **24-05-09-07 Resolved**, The EA Board of Trustees approves the Payment of Claims in the amount \$841,877.75 for the period 5/02/24 – 6/01/24.
2. **24-05-09-08 Resolved**, The EA Board of Trustees authorizes the School Business Administrator to fund the Payrolls of May 15, 2024 in the amount of \$770,000 and May 31, 2024 in the amount of \$770,000, respectively. Employer Taxes are included in each Payroll.
3. **24-05-09-09 Resolved**, The EA Board of Trustees approves the Treasurer of Monies Report for April, 2024.
4. **24-05-09-10 Resolved**, The EA Board of Trustees approves the Treasurer of Monies Report for April, 2024.

5. **24-05-09-11 Resolved**, The EA Board of Trustees approves setting up a Capital Reserve in the amount of \$2,581,719 for SY23 for the purpose of Accrued Rent related to the Canal Crossing Project.
6. **24-05-09-12 Resolved**, The EA Board of Trustees approves the SY23 Revised Board Secretary Report for Fund 10 to incorporate the creation of a Capital Reserve for the Canal Crossing Project.
7. **24-05-09-13 Resolved**, The EA Board of Trustees approves the expenditure of \$22,220 to DeansList for the SY25 Renewal, a software program that identifies students in need of intervention.
8. **24-05-09-14 Resolved**, The EA Board of Trustees approves the expenditure of \$16,200 to Charter Technology Solutions for the fiber optic cabling of Modular Classrooms at the High School.
9. **24-05-09-15 Resolved**, The EA Board of Trustees approves and authorizes the School Business Administrator to enter into an agreement for Auditing Services for SY25 with Gerald D. Longo, CPA. Cost of Audit is \$61,000,
10. **24-05-09-16 Resolved**, The EA Board of Trustees approves the attached Family Engagement Budget for \$3,200.